

## ARCTOS Secretariat meeting 05.08.2022 minutes

Present: Rolf Gradinger, Eva Leu, Paul Renaud, Terri Souster, Christine Gawinski, Sünnje Basedow, Angelika Renner, Ulrike Grote

### **Agenda:**

- 1) Short update – ARCTOS proposal to NFR (Rolf/Paul)
- 2) Changes course description BIO-8516 (PhD workshop during Arctic Frontiers) (Sünnje)
- 3) Annual report 2021
- 4) Member application (Arunima Sen, Associate Professor, UNIS)
- 5) Upcoming Colloquia autumn 2021
- 6) Strategy/Time frame ARCTOS Board
- 7) Next Secretariat meeting dates
- 8) AOB

### **1) Short update - ARCTOS proposal to NFR**

During the last Secretariat meeting a working group was established which will work with the proposal, consisting of Rolf, Paul, Eva, Terri, Igor, Christine/Muriel, Libby, and Ulrike.

Rolf and Paul will meet Aug 10 to discuss the suggestions that have been made and make a draft of the proposal. The remaining work on the proposal will take place on Teams. Please, contact Rolf and Paul if you would like to join the working group.

### **Actions:**

All Secretariat members should make suggestions for actions they would like to see in ARCTOS. It is not necessary to reality-check those actions yet.

### **2) Changes course description BIO-8516**

The course description of BIO-8516 (former YSF, Arctic Frontiers PhD Workshop) needed updating. An updated version of the course description was submitted after internal discussions between Sünnje, Eva, and Ulrike on May 1. We received some feedback and requests to make changes. The updated version of the course description can be found on Teams [HERE](#). The Secretariat agreed to the changes suggested and Paul suggested in addition to make the format of teaching more specific. Sünnje will submit the course description Aug 5<sup>th</sup>.

### **3) Annual Report 2021**

Ulrike started working on the [Annual Report for 2021](#). Ideas and suggestions for content are very welcome! All representatives must contribute with a member institution highlight in order to demonstrate the impact of ARCTOS on their respective member institution. The final deadline to send the highlights is September 2<sup>nd</sup> but contributions are welcome as soon as possible. Previous reports (and highlights) can be found on the ARCTOS website: [https://arctos.uit.no/?page\\_id=1231](https://arctos.uit.no/?page_id=1231)

We had a short discussion if the report should have a stronger focus on science, education, and outreach and highlight those areas better. We will discuss this once a complete draft is ready or alternatively implement this structure in the next report.

If you have suggestions for specific new members to highlight in the report, contact Ulrike.

In Teams you can find a document collecting ideas for the Annual Report 2022 ([HERE](#)).

**Actions:**

All representatives have to write a member institution highlight (0.5-1 page max) until latest Sep 2

**4) Member application (Arunima Sen, Associate Professor, UNIS)**

The application was accepted.

**5) Upcoming Colloquia autumn 2021**

Currently planned colloquia so far are:

- Sep 16 Kristin Heggland (PhD candidate, NPI, mid-way presentation)
- Oct Vanessa Pitusi, Robynne Nowicki, Cheshtaa Chitkara, Arunima Sen, all UNIS
- Oct/Nov Griselda Anglada-Ortiz
- Dec Christmas lunch

Chrissie suggested that herself, Yasemin and Martí could be part of another Nansen Legacy colloquium. Another suggestions that has been made before was a colloquium/workshop with the topic sea ice. The project HAVOC will soon finish and would be perfect for this as well. Ulrike will follow up. Other suggestions are very much welcome!

**6) Strategy/Time frame ARCTOS Board**

Short discussion regarding the time frame to organize the Board meeting and what needs to be in place for the meeting.

**Date:**

Rolf will not be available in November and December, so it would have to be in the second half of October.

**Prerequisites:**

- Annual Report (hopefully finished in the beginning of September)
- Rolf will meet Jørgen in week 32 to discuss options at UiT/BFE and provide a vision what is realistic from the UiT and BFE leadership
- Doodle after that meeting
- Updated versions of the institutional membership contracts
- Budget/accounting (provided by Ulrike for the next Sec meeting)

**General issues:**

- Rolf stops being ARCTOS leader by the end of 2022 and we need to find a new leader. Rolf can overlap to some degree and assist for the spring 2023
- Ulrike stops being ARCTOS secretary by the end of 2022 and we need to find a replacement. The position can first be announced after the new contracts have been signed and funding secured.

**7) Next Secretariat meeting dates**

The next meetings will take place Sep 12 and Oct 3, both 9:00-10:30 CET, with a hybrid format.

**8) AOB**

Raphaëlle Descoteaux has submitted her thesis and is expected to defend her PhD thesis Oct 5.