

## ARCTOS Secretariat meeting 12.09.2022 minutes

Present: Rolf Gradinger, Eva Leu, Paul Renaud, Terri Souster, Christine Gawinski, Sünnje Basedow, Angelika Renner, Courtney Waugh, Henning Reiss, Philipp Assmy, Muriel Dunn, Karley Campbell, Ulrike Grote (minutes)

### **Agenda:**

- 1) Budget and Accounting 2022/2023 (Ulrike)
- 2) Status applications to NFR (Rolf/Paul, Sünnje/Eva)
- 3) Status UiT/BFE leadership (Rolf)
- 4) AOB

### **1) Budget and Accounting 2022/2023**

Ulrike gave an overview over the budget and accounting for the ARCTOS student support network and the PhD Workshop. No accounting is available for the secretariat so far due to internal salary allocation not being correct. The document is available [on Teams](#).

Student support network:

- Has traditionally been supported with 250k per year from UiT
- By the end of 2021 UiT covered all expenses accumulated in 2021 and discontinued with the funding
- Sum of income in 2022 is therefore zero
- Activities which took place in 2021 were ARCTOS Days and the Polar Front cruise with 3 students attending as part of BIO-8510
- In addition, the ARCTOS website at UiT costs 10k per year plus some commercial features Ulrike implemented on the website (theme, member overview)
- By the end of 2022 we can expect expenses of ~190k

PhD Workshop:

- Receives 30k from each of the four ARCTOS member institutions contributing per year (APN, Nord, UiT, UNIS)
- No workshop in 2021
- Total income with transfer of balance from 2021 ~215k
- Plan to cover expenses of the PhD support network in 2022 with this money
- Leaves a balance of ~25k by the end of 2022
- If all four member institutions sign new contracts and continue support, 120k income in 2023
- NFR proposal to receive funding for the workshop 150k
- Adds up to a total possible income of 295k for the workshop in 2023
- A budget of the expenses is listed and sums up to 295k

### **Actions:**

Ulrike will contact UiT admin to rectify the secretary salary and make the budget/accounting as soon as possible.

### **2) Status applications to NFR**

Network proposal:

- Rolf and Paul have made a draft (sent by E-mail to Secretariat on Sunday)

- Sünnje and Eva already commented and this version is available [on Teams](#).

**Actions:**

All interested in contributing should comment the draft until latest **Friday Sep 18, 12pm**

All are welcome to make suggestions for a title!

Paul will make a draft of a support letter for all six member institutions to sign

Rolf will make the internal UiT budget this week and get it accepted by administration

PhD Workshop proposal 2023:

- Sünnje (lead), Eva (co-lead), and Ulrike
- Open call by NFR for event support, max 150k
- The proposal is available [on Teams](#)
- Hope to submit as soon as possible, latest next week

**Actions:**

None

### **3) Status UiT/BFE leadership**

Rolf had a meeting with Jørgen Berge, dean of BFE.

The meeting confirmed that there is very little interest into ARCTOS at level 1.

Jørgen will be the second UiT representative in the Board and attend the Board meetings. Dag Rune Olsen is the first UiT representative.

### **4) AOB**

- **Send your institutional highlight piece for the annual report 2021 to Ulrike!**
- Two colloquia this week: Raphaelle final presentation 14.9., Kristin Heggland + 2 speakers 16.09.
- Igor and Eva are planning a session on unions for ECRs (date moved to 17.10. 13:00). As suggested by Rolf, this will also be open to interested not-so-early career researchers (probably most relevant for those not originally from Norway?)
- Next Careers & Beers Friday afternoon 16.9. (Markus Molis), and 26.9. (Bodil Bluhm)
- Next Secretariat meeting 03.10. 9:00-10:30